



MOBILE COUNTY EMERGENCY MANAGEMENT AGENCY

7350 Zeigler Boulevard
Mobile, Alabama 36608
(251) 460-8000

EXECUTIVE COMMITTEE MINUTES

November 9, 2022

PRESENT:

Chief A. Shayne Lovitte, City of Saraland
Executive Director Lawrence Battiste, City of Mobile
Mr. Eddie Kerr, Mobile County
Mr. Patrick Dungan, Adams & Reese
Mr. Mike Evans, MCEMA
Mrs. Diane Murphy, MCEMA
Mrs. Renetta Thames

ABSENT:

Mr. Ronnie Adair, MCEMA

Chief Lovitte called the meeting to order at 1:30 p.m.

APPROVAL OF OCTOBER 2022 MINUTES: Director Battiste made a motion to approve the October 2022 minutes; Mr. Kerr seconded the motion. The minutes were approved as presented.

APPROVAL OF OCTOBER 2022 CHECK REGISTERS: Director Battiste made a motion to approve which was seconded by Mr. Kerr. The October check registers were approved.

APPROVAL OF OCTOBER 2022 FINANCIAL REPORTS: Director Battiste made a motion to approve the financial reports. Mr. Kerr seconded the motion, and the October financial reports were approved.

OLD BUSINESS:

- EOP Update – The revision is complete and will go live on January 1st, 2023. It will be valid for five years. We received an invoice from Mobile County Commission for four of the Hagerty payments that we will pay. The EOP will be password protected on our website and anyone can request a password to view the document.
- Storage Building Construction Project – The contractor is ready to break ground; he is waiting for the final permit, which is the ground disturbance permit.
- Resiliency Safety Summit – Alabama EMA said this venue was the best one so far and the content of the panel discussions was well done. We had 147 attendees; Jefferson County had 151. This summit will be moving to March next year and will be held in Baldwin County. Mobile County had very good participation. Chief Lovitte said it was a smooth process and he enjoyed it.

- Siren Removal Bid Update – Although there were five companies that inquired, there were no bids received. Mr. Evans reached out to the Adams and Reese legal team to review the bid material. Then Wrico Signs submitted a bid proposal after the closing date. They will remove 48 sirens and poles for a total of \$159,840. The front page of the proposal was distributed for review. There are possibly three sirens that cannot be reached so there may be a price adjustment. Patrick Dungan, who is attending today, discussed our options. Under Alabama law, when no bids are received, you are allowed to negotiate with anyone. He suggested talking with Wrico about the pricing and specific details since they did submit a bid. Mr. Kerr liked that Wrico Signs is an established company and said the price per siren seemed reasonable. He would like more details, such as a completion date. Mr. Evans reported there is only \$40,000 in the Warning budget so it may be necessary to split the project over two budget years or submit a request to transfer from the Reserve Funds. This is a one-time expense and when completed, we will be out of the siren business. Wrico would be taking possession of the metal and poles and is responsible for disposal. Our next step will be to have a meeting or discussion with Wrico about timing and request a formal quote which will be presented next month.

NEW BUSINESS:

- Authority Annual Meeting – We are required to have an annual meeting with all Authority members, which is all mayors or their representatives. It will be held immediately following the Executive Committee meeting. Mr. Evans asked if members should be physically here or allow some to call in on MS Teams. Chief Lovitte would like to see them here in person, although Teams may have more involvement. Director Battiste agreed getting them here would be the best option but suggested pushing the meeting until after the holiday season. It was agreed that a date would be selected in the spring of 2023 with the intent of having as much in-person attendance as possible. This will be discussed again at the January meeting.


Mr. Kerr suggested finding a local sponsor for a lunch meeting to attract more people. Another option would be reaching out during the Local Municipalities Association monthly meeting or hosting a dinner meeting. Mr. Evans will reach out to some local companies. Spring is a possibility to discuss hurricane season preparations and FEMA new information.

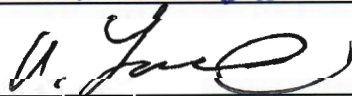
- NOAA Sidewalk Project – Mr. Adair and Mr. Evans met with the NOAA Director, Charlie Henry, and his Deputy to talk about several issues, including grass maintenance around the sign and road right-of-way. Mr. Henry advised they will be adding an awning out their back door which faces our side entrance and fence. He proposed that he would be willing to extend that awning across 70 feet to reach our door if we would be interested in pouring a sidewalk between the two entrances. This would be useful during active events, as this is where Federal assets are staged. Mr. Evans will move forward with getting prices and information to be discussed at a later meeting.

There is another sidewalk project, but it will be funded by Mobile County Communication District. Mr. McNichol is installing some equipment in our Comms Room for his people, fully funded by MCCD. There is a gate between MCEMA and MCCD behind both locked gates and Mr. McNichol discussed adding a sidewalk from the MCCD door to our gate for access.

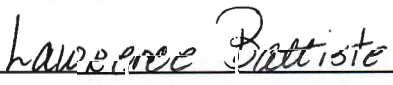
ADJOURNMENT: The next meeting will be held on December 14th, 2022, at 1:30 p.m. With no further business to be discussed, Chief Lovitte asked for a motion to adjourn the meeting. The motion was made by Director Battiste and seconded by Mr. Kerr. The meeting adjourned at 2:10 p.m.

APPROVED AND SIGNED THIS 14th DAY OF December, 2022:







 via phone-in