



## MOBILE COUNTY EMERGENCY MANAGEMENT AGENCY

7350 Zeigler Boulevard  
Mobile, Alabama 36608  
(251) 460-8000

### EXECUTIVE COMMITTEE MINUTES

November 10, 2021

#### **PRESENT:**

Chief A. Shayne Lovitte, City of Saraland  
Executive Director Lawrence Battiste, City of Mobile  
Mr. Eddie Kerr, Mobile County (arrived @ 1:51 pm)  
Mr. Ronnie Adair, MCEMA  
Mr. Mike Evans, MCEMA  
Mr. Glen Brannan, MCEMA  
Mrs. Diane Murphy, MCEMA  
Mrs. Renetta Thames, MCEMA

Chief Lovitte called the meeting to order at 1:30 p.m.

**APPROVAL OF OCTOBER 2021 MINUTES:** Director Battiste made a motion to approve the October 2021 minutes; Chief Lovitte seconded the motion. The minutes were approved as presented.

**APPROVAL OF OCTOBER 2021 CHECK REGISTERS:** Director Battiste made a motion to approve, which was seconded by Chief Lovitte. The check registers were approved.

**APPROVAL OF OCTOBER 2021 FINANCIAL REPORTS:** Director Battiste made a motion to approve the financial reports. Chief Lovitte seconded the motion, and the October financial reports were approved. Mr. Adair asked for approval to move the \$289,971.14 Community Safe Room grant funds into the Emergency Reserve checking account. These funds were earmarked last month to build a storage facility. Director Battiste made a motion to approve the transfer into the Emergency Reserve – Capital Projects. The motion was seconded by Chief Lovitte and passed unanimously.

#### **OLD BUSINESS:**

- COVID-19 Ongoing – Hospitalization numbers are down, as well as the number of infections. Mobile County Health Department is still conducting vaccine clinics.
- 348 N. McGregor Avenue – The contract was signed and MAWSS has taken possession of the building and the grounds. Mr. Adair has forwarded to the Executive Committee an inquiry about the Semmes siren. In the process of gathering information for the inquiry, we realized in the process of shutting down operations at McGregor that we are not positive the entire siren system is working now from 911. We have contacted the siren contractor in Pensacola to test the system. Mr. Evans reported that attorney Jay Ross had reviewed and given approval of the paperwork with MAWSS. There will be some follow-up work to do from an accounting standpoint with the fixed assets. Mark Chapman said his firm could assist with a fixed asset audit and adjustment of balances.

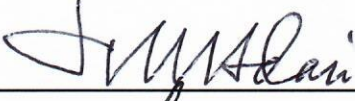


- Hurricanes Sally & Hurricane Zeta, COVID-19: HMGP Applications – Every applicant who was approved for Sally or Zeta has been notified. The application process is still ongoing for COVID.
- EOP Update – It has been approved to do this under Mobile County's contract by Jay Ross. The next step is approval from the County Commission to move forward.
- Public Siren Media Campaign – Sharee Broussard, Mobile County Public Affairs Director, spent some time here with Mr. Evans to learn about the past and current siren system, watch the video, and review the letter to the officials. She now understands what we want to do in a campaign. Ms. Broussard recommended rolling out in January after the holiday season. There is one more hurdle to get over first, which is notifying the LEPC. Their monthly meeting is next week, and Mr. Adair will present it to them.
- Website Issues – The past six months of Minutes and Agendas have been uploaded to our website.
- Storage Building Construction Project – Mr. Brannan asked Matt Jones with Mobile County to review our proposal and that was received today. There are some additional questions to be addressed and then the Request for Bids can be released.
- Security Fence Update – Mr. Brannan reported the electrical contractor is waiting for a step-down transformer which is needed to get power to the gate. Once it is received, there should only be a one-hour installation time.

**NEW BUSINESS:**

- Security Camera/Access Points Access – Mr. Brannan said the current system was probably outdated when it was installed here. Plus, now with any government building, every camera is required to have a license which is adding to the expense. Thaddeus Burns has been working with Motorola. This will be an upgrade to our camera system, particularly the outside cameras, as well as an additional camera on the new gate. The proposals from Motorola were distributed for discussion. This is brand new equipment, along with a one-time license fee. The \$82,179.28 proposal is the complete replacement project, both interior and exterior. The funding will come from the Emergency Reserve – Capital Projects fund. There is no bid process due to the H-GAC Contract. Director Battiste made a motion to approve the purchase of a security camera and access point system from Motorola for \$82,179.28. Mr. Kerr seconded the motion, which was passed unanimously.
- Shelter Discussion – Director Battiste wanted to discuss opening shelters for out-of-area evacuees when the hurricane does not make landfall in Mobile County. During the last event, the opening shelter process was a mess. He asked what role does MCEMA play in opening shelters for out-of-area evacuees. Mr. Brannan said there were 22 evacuees from Louisiana in the Theodore High School at the last event when it was time to close the shelter for re-opening the school. In Alabama, DHR is responsible for all mass-care shelters, and they contract with American Red Cross to run the shelters. Once it moves into long-term sheltering after the storm, MCEMA has limited dealings. Our primary role is the coordination of resources with the Health Care Coalition, ARC, and DHR, as well as the Mobile County School System for use of their buildings pre-landfall and during the storm. Director Battiste wants to work with Parks and Recreation on the process for the future.

**ADJOURNMENT:** The next meeting will be held on December 8<sup>th</sup> at 1:30 p.m. With no further business to be discussed, Director Battiste made a motion to adjourn. The motion was seconded by Mr. Kerr and the meeting was adjourned at 2:05 p.m.

APPROVED AND SIGNED THIS 8<sup>th</sup> DAY OF December, 2021:

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