



MOBILE COUNTY EMERGENCY MANAGEMENT AGENCY

7350 Zeigler Boulevard
Mobile, Alabama 36608
(251) 460-8000

EXECUTIVE COMMITTEE MINUTES

May 11, 2022

PRESENT:

Chief A. Shayne Lovitte, City of Saraland
Mr. Eddie Kerr, Mobile County (VIA Phone In)
Mr. Ronnie Adair, MCEMA
Mr. Mike Evans, MCEMA
Mrs. Diane Murphy, MCEMA
Mrs. Renetta Thames, MCEMA

ABSENT:

Executive Director Lawrence Battiste, City of Mobile

Chief Lovitte called the meeting to order at 1:31 p.m.

APPROVAL OF APRIL 2022 MINUTES: Mr. Kerr made a motion to approve the April 2022 minutes; Chief Lovitte seconded the motion. The minutes were approved as presented.

APPROVAL OF APRIL 2022 CHECK REGISTERS: Mr. Kerr made a motion to approve, which was seconded by Chief Lovitte. The April check registers were approved.

APPROVAL OF APRIL 2022 FINANCIAL REPORTS: Mr. Kerr made a motion to approve the financial reports. Chief Lovitte seconded the motion, and the April financial reports were approved.

OLD BUSINESS:

- EOP Update – Mr. Evans reported the introductory kick-off call was held last Wednesday with the Hagerty team. Hagerty is currently developing the timeline of events. When they reach the ESF portion, we will have to submit contact information for the participating municipalities. Most tasks will be accomplished through Zoom, with a final face-to-face meeting at the conclusion. Doug Cooper is the MCEMA Project Manager, with Michael Evans as the backup.
- Storage Building Construction Project – This has basically been placed on hold based on last month's meeting; however, there is a local company, McFarland Construction Co., who is looking at our plans. Mr. McFarland stated he can get materials, including steel, to build. By next month's meeting, we may have a proposal to review.
- COVID-19 HMGP Update – Mr. Adair reported that all applications are submitted for AEMA review.
- Signage Project – The sign is still in production. Wrico Signs visited the site earlier this month and held a discussion about placement. Once our sign is in place, Wrico will install NOAA's sign.

- Personnel Actions –Will Sellers resigned in February, then Glen Brannan retired on May 1st. Doug Cooper from the City of Mobile was hired, as well as Kim Bouler from Santa Rosa County, Florida EMA. Ms. Bouler introduced herself and briefly reviewed her 18 years of EM experience. Doug Cooper has 34 years with Mobile Fire-Rescue and retired as Chief of Operations in 2018. He has since worked for Mayor Stimpson and Chief of Staff Barber as the Accreditation Manager for the City of Mobile. Laticia Fultz from the City of Semmes will fill the third vacancy on May 23rd. There will be an additional slot when Thaddeus Burns leaves on June 30th. At that time, it will be determined who the fourth person will be.

NEW BUSINESS:

- Resiliency Safety Summit – Mr. Cooper updated on the Teams meeting with Huntsville, who is hosting the next one in August. Mobile has a tentative date in late October and a tentative sponsor lined up. A meeting is scheduled next week at a possible venue, the USS Alabama battleship. A summit will be held in each region in Alabama so it will be a multi-county event. Alabama EMA is working with the University of Alabama on a project. A summit has been completed in Jefferson County, with Huntsville next. Mobile will host the southern part of the state and our focus will probably be hurricanes and tropical storms. It will be a one-day event with a box lunch served. More details will follow as plans are finalized. AEMA is sponsoring everything but the funding.
- Hurricane Preparedness – Hurricane season begins June 1st, and we are already getting calls with questions. Yesterday was the State Hurricane Exercise and they are expecting a very active season. All predicted numbers are above average. As part of the EOP update and overall preparedness, Mr. Cooper and Ms. Bouler will be reaching out to the municipalities on the EOP ESFs, and during that time, they will also be getting contact information from each one. Chief Lovitte asked if there will be a mock hurricane activation in the EOC to give the new people a chance to come out. Mr. Evans said it will be further down the road and we will begin using the RAVE Alert system to have representatives update their contact information, as well as a call down system to bring people into the EOC.
- FY 2022-23 Budget – Mr. Adair recommended level funding again for the upcoming year. There are still ongoing projects, such as the backflow prevention connection. The 2020 Census numbers will be used for calculating the pro-rata shares for the municipalities. Also, a fixed assets inventory audit needs to be done by Smith Dukes which will adjust our Balance Sheet by removing the McGregor Avenue items. Mr. Kerr will support level funding and recommended that each Committee member go back to their respective entity to make everyone aware. Director Battiste should also be contacted. The budget will be presented at next month's meeting.

ADJOURNMENT: The next meeting will be held on June 8th, 2022, at 1:30 p.m. With no further business to be discussed, Mr. Kerr made a motion to adjourn. The motion was seconded by Chief Lovitte, and the meeting was adjourned at 2:03 p.m.

APPROVED AND SIGNED THIS 8th DAY OF June, 2022:

R. Adair
A. Kerr

[Signature]
Edouard Kerr