



MOBILE COUNTY EMERGENCY MANAGEMENT AGENCY

7350 Zeigler Boulevard
Mobile, Alabama 36608
(251) 460-8000

EXECUTIVE COMMITTEE MINUTES

August 11, 2021

PRESENT:

Chief A. Shayne Lovitte, City of Saraland
Executive Director Lawrence Battiste, City of Mobile
Mr. Ronnie Adair, MCEMA
Mr. Mike Evans, MCEMA
Mr. Glen Brannan, MCEMA
Mrs. Diane Murphy, MCEMA
Mrs. Renetta Thames, MCEMA

ABSENT:

Mr. Eddie Kerr, Mobile County

Chief Lovitte called the meeting to order at 1:30 p.m.

APPROVAL OF JUNE 2021 MINUTES: Director Battiste made a motion to approve the June 2021 minutes; Chief Lovitte seconded the motion. The minutes were approved as presented.

APPROVAL OF JUNE and JULY 2021 CHECK REGISTERS: Agenda items number II and IV will be combined for one vote; it's the approval of June and July checking and payroll registers. Director Battiste made a motion to approve, which was seconded by Chief Lovitte. The check registers were approved.

APPROVAL OF JUNE and JULY 2021 FINANCIAL REPORTS: Agenda items number III and V were also combined for one vote. Each month contained four reports. Director Battiste made a motion to approve the financial reports. Chief Lovitte seconded the motion, and the financial reports were approved.

OLD BUSINESS:

- COVID-19 Ongoing – This is once again a hot topic of discussion. Mr. Brannan said that MCHD made a request for a DMAT Team yesterday but as they only needed capabilities, the request was revised. AEMA told him that Baldwin County had also asked and there were just not any available. For the five hospitals, in each one, they need one doctor, 20 nurses, 10 physician assistants, and 10 paramedics. There is plenty of PPE, plenty of room but since everybody is sick, they don't have the necessary staff needed. Plus, most of the hospitals are continuing to perform elective surgeries, so that pulls away from the pool to work COVID.
- 348 N. McGregor Avenue – Everything is done except AT&T equipment and service. Mobile County Communications District has removed its equipment. It has been difficult to talk with anyone at AT&T, but we were finally able to speak to management. As soon as AT&T is completed, we can sign off on the agreement with Mobile Area Water & Sewer to transfer the property.

- Emergency Notification Systems (Videos) – Mr. Evans reported this is complete and Airwind Creative has been paid. The big 12-minute video is posted on our website, and we have all the small PSA videos to start feeding out to the media. He needs to speak with Mr. Danson about a cut-down version of the big video and other ideas. Mr. Danson’s final request is the next time there is an activation, he wants to video some live footage to add.
- Hurricane Sally and Hurricane Zeta –HMGP Applications – This is still ongoing. The first one to go forward to FEMA today was Saraland’s acquisition project. TS Fred is out there but we are being told there will be no impact on our area. A webinar with Mobile NWS is scheduled for tomorrow at 11 a.m.
- Legal Counsel – The contract with Jay Ross, Adams & Reese LLP, has been signed. The MOA allows us to pay only when we need them.
- Pro-Rata Tracking Spreadsheet – Mrs. Thames reviewed the structure of the new spreadsheet.

NEW BUSINESS:

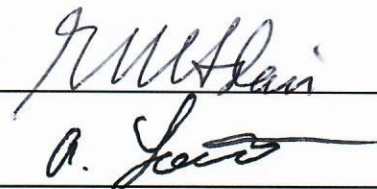
- Emergency Operations Plan (EOP) Update – Mr. Evans distributed a copy of a proposal from Hagerty Consulting and reported that our current EOP was totally reworked in 2013. In 2018, some pen and ink updates were made in-house. The Mobile County Commission has a contract with Hagerty, and we are looking into having them revise our EOP under the County’s contract. The revision is critical because FEMA has made numerous changes since our last major revision in 2013. It needs a complete overhaul and we do not have the resources to do it here. Basically, there are three levels of support – light, medium, and heavy. When an EOP is revised, stakeholders are involved, personnel at the City, County, municipalities, and various support agencies. The levels of support are referring to the amount of interaction with the stakeholders. Mr. Evans believes medium stakeholder participation is possible if it’s targeted to the right people. He recommends the medium plan with a fee of \$68,824.

If this is approved, the County will have to do a Memorandum of Understanding and Jay Ross will need to review. Theoretically, even if we approve this today, it will be well into next year so the expense will be in next year’s budget. Chief Lovitte made the motion to approve a contract with Hagerty Consulting to move forward with an EOP update, through the existing Mobile County contract. Director Battiste seconded the motion. EOC update approved.


- FY2020 Financial Statement – There were no issues found during the audit and the Financial Statement was reviewed. Director Battiste made a motion to accept this Financial Statement; the motion was approved by Chief Lovitte. The FY2020 Financial Statement will now be sent to all Authority members.
- Director’s Annual Service Rating – Chief Lovitte made a motion to move into Executive Session for discussion; seconded by Director Battiste.

ADJOURNMENT: With no further business to be discussed, the meeting was adjourned into Executive Session at 2:08 p.m. to be immediately followed by adjournment. The next meeting will be held on September 8th at 1:30 p.m.

APPROVED AND SIGNED THIS 8th DAY OF September, 2021:



A. Jones



Eddie K...